



Guidelines for Mississippi Professional Educators' Classroom Grant Program

Mississippi Professional Educators invites its members to apply for our classroom grant funding to try out a new idea or buy the “extras” for an already great lesson plan or project. These classroom grants are intended to enhance classroom teachers’ instructional offerings or educational experiences for their students.

WHAT:

Grants up to **\$1,000** will be awarded to teachers or instructors to enhance their instructional program including: new projects or programs, program enhancement within the curriculum framework, expansion of an already existing unit, special events, professional development opportunities, parent involvement programs. (Grant funds cannot be used for capital supplies, food, furniture, parties, or travel expenses. Funding will not be provided for field trips.) All items purchased with MPE grant funding must become property of the school district.

WHO:

Any public or private school teacher, counselor, administrator, IHL or community college instructor who is an active member of MPE a minimum of one year immediately prior to the application deadline is eligible to apply. Funded grants are limited to one per classroom and one per teacher per school year.

HOW:

Submit the grant application to Mississippi Professional Educators, P.O. Box 22550, Jackson, MS 39225-2550. Applications must be signed by the submitting teacher and his/her school principal.

2018 Grant Deadlines: August 24, 2018 (Awarded by September 28, 2018)

- All applications must be received in the MPE office by 4:30 p.m.
- Funding notifications will be given approximately four weeks after the application deadline.
- Please note that all classroom grant funding received in the 2018-2019 school year must be spent in that same school year.
- Two grant awards will be awarded in each of MPE’s eight membership districts and twenty four grants will be awarded to the highest ranked applicants in the remaining pool of applications (the state at large). If MPE does not have any applicants from a membership district or applications that meet minimal point requirements, MPE will award that grant to the next highest ranked applicant from the state at large. In the event of a tie, the applicant with the most years of MPE membership will be awarded the grant.

All decisions regarding grant awards are made by MPE and are final.

A formal evaluation and photographs, as well as detailed final expenses, will be required for each classroom grant that is funded. Grant winners will also submit a brief write-up on their classroom grant project for publication in the *MPE Journal*. The top scoring classroom grant projects will be featured at MPE’s 2019 Best Practices Symposium on March 30, 2019, in Jackson. Failure to submit any of the above requirements by the grantee will result in denial of future applications.

Signed and scanned applications in .pdf format are preferred and can be emailed to Barbie@mpe.org.

Mail your application to: Mississippi Professional Educators
Attn: Classroom Grants
P.O. Box 22550
Jackson, MS 39225-2550



2018 Mississippi Professional Educators' Classroom Grant Application

For MPE Office Use Only

MPE District: _____

Please follow these guidelines for your application to receive consideration:

1. Applications must be typed or printed legibly in black ink
2. Submit application and all required information by 4:30 p.m. on August 24, 2018
3. Return to MPE, Attn: Classroom Grants, P.O. Box 22550, Jackson, MS 39225-2550
4. Application must be signed by submitting teacher and his/her school principal

Date: _____ School Name: _____ School District _____

Name: _____ MPE Member # _____

Home Address: _____

City, State, Zip: _____

Grade Level: _____ and/or Subject: _____

Telephone Number (Work): _____ (Cell): _____

Email Address: _____

Project Name: _____

Amount Requested (up to \$1,000): _____

***All awards will be paid to the recipient approximately 2 weeks after notification of funding.

Project Type: (Check One)

- | | | |
|--|---|---|
| <input type="radio"/> Art/Drama | <input type="radio"/> Health/Phys. Ed. | <input type="radio"/> Science |
| <input type="radio"/> Business/Economics | <input type="radio"/> Mathematics | <input type="radio"/> Special Educ. Serv. |
| <input type="radio"/> Computer Science | <input type="radio"/> Music | <input type="radio"/> Other _____ |
| <input type="radio"/> Foreign Language | <input type="radio"/> Professional Dev. | |
| <input type="radio"/> Geography/Soc. Studies | <input type="radio"/> Reading/Language Arts | |

Project Description:

Please use a separate sheet (no more than 2 pages typed) attached to this cover sheet. Include:

1. Project Description (include timeline of project)
2. Need for Project (include curriculum objectives to be met)
3. Goal(s) of Project
4. Instructional Plan
5. Detailed Project Budget (May be submitted separately on 3rd typed sheet, if necessary)
6. How the Project will be evaluated (outcome(s))

Signatures Required:

_____ Teacher _____ Principal